











## How to use Job Explorer Database (JED):

JED (Job Explorer Database)- a directory of jobs/careers ideas:

Use the JED (Job Explorer Database) icon found on each students Programme Selector by clicking on the Careers tab, or, log-in to access JED remotely at home, so you can look up any ideas you have about jobs, your possible job ideas, and current job trends (Labour Market Information-LMI), along with a quiz to help you prepare for the world of work.

#### To use your JED Access Code:

- 1. Go to <a href="https://jed.ckcareers.org.uk/Jed/LoginAccessCode.aspx">https://jed.ckcareers.org.uk/Jed/LoginAccessCode.aspx</a>
- 2. Enter the schools 8 character Access Code and press 'Enter' (get this from Adele Miller or IAG Team)
- 3. Tick 'Yes that's me' (Linwood School should come up you can click this link)
- 4. Scroll down to Licenced products and open 'Job Explorer' Database'
- 5. Open up the first Jed Option
- 6. Use the Quiz to help you understand what type of work you might like to do; explore a job ideas; or to see if a job will be needed in the future (Labour Market Information- LMI).

## **How to use StartProfile:**

The StartProfile is a careers platform where you can find information about job sectors and specific jobs that may be of interest to you. It also allows you to look at Labour Market

Information (LMI) and specific job trends.

You have the opportunity to build up your CV with the CV builder where interests, goals, strengths, skills, qualifications and experiences are all collected in your StartProfile, helping to create a CV or prepare for future interviews.

#### How to access StartProfile:

- Use your login, which you have created at the start of the year to access your profile (currently Summerwood students only).
- 2. If you want to create a profile, go to the 'Log in' tab and register as a new user.
- 3. Please contact the IAG Team if you would like to have more support accessing this programme.

# Use the Following sections for:

- **Explore:** This section allows you to explore your future study and job options
- ➤ **Develop**: Use this section to learn about the importance of personal development and find opportunities to improve yourself and your skills.
- Apply: Use this section for: Placements, jobs, courses and apprenticeships. Search and apply for your next step.
- > My Profile: This is where you can update your interests as well as place work experiences and personal development opportunities in your 'locker'.